**Franklin Village Public Library**

 **Board Meeting minutes**

**February 10, 2022**

1. Call to order - 6:31 pm
2. Roll call: Kim Greidanus, Susan Stevens, Teresa Natzke, Susan Pepper, Robin Rosen
3. Approve agenda - Add: Approve the financials under Treasurer’s Report, for December and January.
4. Approve minutes from December 9, 2021. Approved. Susan Stevens made a motion to approve them; Susan Pepper seconded. All in favor.
5. New Business:
Discussion regarding a five-year strategic plan for the library:
* Susan Pepper asked for clarification on the responsibilities of the board in terms of the strategic plan. She then reminded us that the employees of the library will also be included in the design and implementation of the plan.
* Teresa discussed the plan that was designed 10 years ago and Susan P. said we need to review that, as well. Teresa said the last plan was useful and led directly to the expansion of the building.
* Susan P. wants to make sure we all agree that there is value in this strategic planning. She recommended that we hire an outside consultant.
* Susan Stevens suggested that we look at the plan as at least a 5 year plan.
* Teresa brought up the fact that the survey is such a small sampling and should not be the sole basis of the plan.
* Services, staffing and facilities should be included in the plan, according to Susan P.
* Teresa suggested we write a mission statement and Susan P. feels this is the place to start. The strategic plan gives you the ability to prioritize and align resources.
* We will meet next month and look at the old plan and decide how to move forward from that.
* Teresa says we need to discuss what to do with our excess funds. Teresa is adding to staffing and programming to utilize it. Susan P. suggested that we may want to offer free tutoring.

Discuss next step in survey results implementation:

* We will discuss the website and the changes that Florence has made next month when Rick returns.

Current Covid protocol:

* Kim said that she has called other libraries and many are lifting their mask requirements, and feels strongly that we should do the same. Susan S. Says we need to look at what the Village offices are doing. After a discussion, it was determined that the mask sign on the door will be changed to “Masks are strongly encouraged.”

Old Business:

* The basement needs to be addressed and though this is a maintenance issue, it will be costly and instead needs to be a board-wide tackle. The board agreed that repairing the basement will be a focus this year.
* has called Gary Roberts regarding the mold and waterproofing, and is waiting for a return call.
* Teresa reminded the board that we also need to re-look at the roof and Kim is addressing this, as well. Teresa has been trying to additionally get someone to check the fire extinguishers and has been having difficulty getting someone out to do this.
* Robin suggested we hire a building inspector to determine if there is any other mold in the building, other than the in the basement.

Continue investigation of an app considering the complexity of linking systems together:

* Theresa is speaking to TLN about possibly developing an app. They would need to administrate it so that all the libraries could be linked.

6. Treasurer’s report: approve December monthly report. Discussion and approval:

* Susan S. made a motion to approve the report; Kim seconded it. All approved.

7. Librarian’s report:

Teresa is focusing on expanding the the programming. Amanda is adding more programming for the ‘tweens’ and teens, as well as working on the summer reading. Florence is bringing in speakers for adults, but many will still be virtual. There will be a push to have hybrid programming (in-house and Zoom). Florence is in the process of developing this.

8.Maintenance: Basement needs (see above)

9.Public Comments - none

10. Adjourn at 7:45 pm. Next meeting March 10, 2022.

Respectfully submitted by Robin Rosen, secretary